**SHERENE SIMON**

**#21 Freeling Street, Tunapuna.**

**E-mail:** [**alyssasimon961.nr@gmail.com**](mailto:alyssasimon961.nr@gmail.com)

**CELL: 868-362-5838**

**OBJECTIVE:**

To enhance my experience with customers as an aspiring ENTREPRENEUR.

**EXPERIENCE:**

1. Dealer -at Ma Pau 2012

Skills gain as a dealer: Communicating with different types of customers and multi-tasking

1. SLOT ATTENDANT -Club Princess P.O.S 2010

Assisting customers with slot machines

1. Sales Clerk - Gulf City 2008

Attending to customers in getting what they need

1. Assistant Pre -School Teacher-2006

Assisting students with their school work

**EDUCATION:**

* Diploma in customer service training - November 2014 (not yet obtain) ALISON.COM
* Currently studying Front Desk and Receptionist Training- online
* Currently studying Supervisory Management- Saturdays only
* Currently pursing Diploma in Business Management- Saturdays only (till 2015)
* Certificate in customer service training – 2014 ALISON.COM
* Studies in Microsoft office online - November 2014 - February 2015 online ALISON.COM
* Certificate in Electrical Installation - N.E.S.C Point Lisas 2009
* Certificate in Integrated Science – San Fernando East Secondary School CXC 2008
* Certificate in Biology and Psychology – ALISON.COM 2014
* Certificate in English Grammer – ALISON.COM 2014
* Certificate in Nursing Studies – ALISON.COM 2014

**SKILLS:**

* Multi-tasking
* Communicating
* Adaptable

**INTEREST:**

My interest are reading communicating watching movies and becoming a business owner in the fashion industry.

**REFERENCE:**

* Rhonda Lee Mike

Secretary

391-3118

* Whitsey Peltier

Mother

382-5059